

Board of Election Commissioners Meeting
City of Galesburg, Illinois
May 21, 2026 — 9:00 a.m.
City Hall Erickson Conference Room

Chairman Roger Williamson called the meeting to order at 9:00 a.m. Attending were Commissioners David Christensen and Steven Medhurst, Executive Director Lisa Watson, and Assistant Bill Gohring. Also in attendance were Darla Krejci and Jeannette Chernin.

After reviewing the minutes from the April 7, 2025 meeting, Steven Medhurst made a motion to approve the minutes. David Christensen seconded. Motion carried.

Public Comment – There was no Public Comment.

Old Business:

Memo Only Budget— David Christensen provided an overview of the Memo Only Budget. Total revenue for April was \$7,149.00. Total expenses for April were \$30,481.00.

New Business:

2026 Primary Election

Election Judges Election Day Recap

What went well? -- Everything/Good teamwork. Library Precinct Lookup Station was in perfect location. One precinct's tabulator wouldn't print initial tape. This situation was resolved before the polls opened and the tabulator will be serviced during summer preventative maintenance. The new tabulators worked well. Blue case was well organized.

What could have been improved? – One precinct asked if judges start time could be 10 minutes earlier to be completely ready. Precinct 11 table was blocked from view by voting booths. Request for breakfast pizza instead of donuts.

Colored markers in precincts that shared a tabulator – Well received. Made sorting ballots significantly easier. Blue and purple markers were too close to the same color. Can the blue marker be changed to a different color?

Bethel – Certificate of Liability Request – Bethel requested a current certificate, and it was provided.

Bulk Mailing – August

Revised Optional Vote-By-Mail Application – The application has been revised to include single vote-by-mail ballot requests and permanent vote-by-mail requests to cut down on mailing costs. This is a required mailing. There is no grant reimbursement. 14,000 applications will be mailed. Postage is the largest part of

the expense. Greg Flores has submitted a quote for the project of \$14,296.00. Dave Christensen made a motion to accept the Flores quote. Steven Medhurst seconded. Motion carried.

2026 General Election – November 3, 2026

Extended Hours – Lisa Watson presented a recommended Early Voting Schedule for the November 3, 2026 Election with a request to change the hours on November 2, 2026 from 8:00 a.m. -- 6:00 p.m. to 8:00 a.m. – 5:30 p.m. as there is a City Council Meeting scheduled that night. Previously, a noise complaint was received. The recommended Early Voting Schedule provides 33.5 extended voting hours plus 28 extra regular voting hours, which Totals 61 extra early voting hours than required by state law. Steven Medhurst made a motion to accept the Recommended Early Voting Schedule. David Christensen seconded. Motion carried.

FY 2027 Salary Review

Consumer Price Index – The May 2026 CPI had not been released as of the May meeting date. Lisa has requested the May 2025 to May 2026 CPI from Robert Potter. It has been helpful in the past in the Salary Review process.

Comparison with Similar-sized Illinois Election Commissions – Lisa Watson has provided salary comparison information to the commissioners.

Invoices & Supplies— Steven Medhurst made a motion to approve the invoices for the month of May. David Christensen seconded. Motion carried. Steven Medhurst made a motion to approve the supply list for the month of May. David Christensen seconded. Motion carried.

Schedule June meeting—The next commissioners' meeting was scheduled for June 30, 2026 at 9:00 a.m.

Other: None

Steven Medhurst made a motion to adjourn the meeting. David Christensen seconded. Motion carried. The meeting was adjourned at 9:29 a.m.